

CORPORATE AFFAIRS COMMITTEE

A meeting of the Corporate Affairs Committee was held on 3 May 2011.

PRESENT: Councillor Clark (Chair), Councillors Brunton, McPartland and Purvis.

OFFICERS: S Harker and R Long.

APOLOGIES FOR ABSENCE were submitted on behalf of Councillors Cox and McIntyre.

**** DECLARATIONS OF INTEREST**

No declarations of interest were made at this point of the meeting.

****MINUTES**

The Minutes of the meetings held on 23 February and 2 March 2011 were taken as read and approved as a true record.

LICENSING COMMITTEE – INTERIM ARRANGEMENTS

The Director of Legal and Democratic Services presented a report to make arrangements to appoint a Licensing Committee to cover the period between the forthcoming Election and the Council's Annual Meeting.

The Council was obliged to establish a statutory Licensing Committee in addition to those committees it established under the Local Government Act 1972. By virtue of the Licensing legislation, it was often necessary for a meeting of a Licensing Sub Committee to be held at very short notice in order to comply with statutory timescales.

On 5 May 2011 a full Council Election would take place and on 9 May 2011 all current Councillors would cease to hold office unless re-elected. At its Annual Meeting on 25 May 2011, the Council would appoint all committees including Licensing Committee.

In order to comply with statutory timescales, the Licensing Committee would need to meet on at least two occasions between 5 May and 25 May to consider relevant licensing issues. These were issues that were routinely considered by one of the Council's Licensing Sub Committees. A Licensing Sub Committee comprised three Members, all of whom had to have received appropriate training, and none of whom could be a Ward Member for the area concerned.

It was proposed that a Licensing Committee, comprising three Members, be established to cover the period 6 May to 25 May 2011, with the membership to be determined by the Director of Legal and Democratic Services, following consultation with the leaders of those groups that had more than four Members at that time.

ORDERED as follows that a Licensing Committee comprising three Members, be established to cover the period 6 May to 25 May 2011, with the membership to be determined by the Director of Legal and Democratic Services, following consultation with appropriate group leaders.

URGENT ITEM – EARLY RETIREMENT/VOLUNTARY REDUNDANCY

The Director of Legal and Democratic Services tabled a copy of a report submitted to the meeting of the Corporate Affairs Committee held on 22 December 2010 for Members' information. The Committee had approved a temporary enhancement of the Council's Early Retirement/Voluntary Redundancy Scheme to run from 1 January 2011 for six weeks until 11 February 2011.

The Director of Legal and Democratic Services sought approval for the temporary enhancement of the Council's Early Retirement/Voluntary Redundancy Scheme to be extended, with the dates of the extended periods to be determined by the Chief Executive.

ORDERED as follows that the temporary enhancement of the Council's Early Retirement/Voluntary Redundancy Scheme as approved by the Corporate Affairs Committee on 22 December 2010, be extended, with the dates of the extended periods to be determined by the Chief Executive.